

**Susan M. Littau, MJ, BSN, CRA**

7344 North Ridge Blvd., #7A

Chicago, IL 60645

(312) 576-7346

slittau64@gmail.com

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**EDUCATION**

- 1991            Masters of Jurisprudence  
Loyola University, Institute for Health Law, Chicago, IL  
Thesis: "Who can be held liable when a neonate is born addicted to drugs?"
- 1986            Bachelors of Science in Nursing  
Rush University, College of Nursing, Chicago, IL

**LICENSURE/CERTIFICATION**

- 1986 -           Registered Nurse, Illinois, #041-237037  
2017 -           Certified Research Administrator #2017103760

**PROFESSIONAL EXPERIENCE**

- 2015-           Director, Office of Research Facilitation, University of Illinois at Chicago,  
College of Nursing, Chicago IL  
Responsible for increasing and supporting the research enterprise  
of the College of Nursing by managing the College's complex,  
multidisciplinary, global, and interdisciplinary research proposal  
submissions. Work with the Associate Dean for Research and  
faculty to develop the College's research strategic vision, identify  
creative approaches to meet its goals and objectives and facilitate  
diverse initiatives. Oversee and administer policies and procedures  
for pre-award operations. Serve as ad hoc committee member for  
the Office of the Vice Chancellor for Research to analyze and  
recommend improvements in pre-award administrative processes.
- 2002 – 2015    Assistant to the Associate Dean for Research, Grants Coordinator,  
University of Illinois at Chicago, College of Nursing, Center for Research  
Facilitation, Chicago, IL  
Provides pre- and post-award research grant support to all faculty  
and graduate students within the College of Nursing. Job  
functions include developing grant application budgets and other  
materials for submission for funding; assuring compliance with  
funding agency rules and regulations; providing fiscal  
management for the Office of Research Facilitation; creating  
administrative reports; coordinating post-award management  
activities for the college; serving as liaison with federal and non-  
federal funding agencies, as well as the UIC Office of the Vice

Chancellor for Research, Office of Research Services, and Grants & Contracts.

- April 2001 – Dec 2001      Interim Grants Coordinator, University of Illinois at Chicago, College of Nursing, Office of Research Facilitation, Chicago, IL (50% time)
- 1997 - 2001      Senior Research Specialist & Project Manager, University of Illinois at Chicago, College of Nursing, Maternal-Child Nursing Department, Chicago, IL  
Prepared and managed Institutional Review Board (IRB) applications & renewals; managed the administration of the project budget(s); supervised project staff & graduate students in addition to responsibilities as a Research Specialist.
- 1993-1997      Research Specialist, University of Illinois at Chicago, College of Nursing, Maternal-Child Nursing Department, Chicago, IL  
Assisted in the production of manuscripts, presentations, grant/funding applications; prepared progress/final reports; identified and recruited subjects; conducted data collection, data entry and analysis.
- 1986-1993      Staff Nurse, Neonatal Intensive Care, Rush Presbyterian St. Luke's Medical Center, Chicago, IL  
In addition to providing direct patient care, trained and supervised new staff members, nursing students and volunteers. Transport team and Developmental Care team member. Aided in the administration of the unit as a frequent charge nurse.

### **HONORS AND AWARDS**

- 2018      Chancellor's Academic Professional Excellence (CAPE) Award, UIC Office of the Chancellor
- 2005      Merit Award, UIC Office of the Chancellor
- 2003      Alvie Bailey Leadership Award, UIC College of Nursing
- 2003      Induction to Sigma Theta Tau International, Alpha Lambda Chapter as a Community Leader

### **PROFESSIONAL MEMBERSHIPS & CITIZENSHIP**

- 2020-      UIC Prep for NIH DMP Committee, task force member
- 2018 -      UIC Sponsored Award Subrecipient Monitoring Process Improvement project, Member, UI Sponsored Programs
- 2016 - 2018      "START myResearch" Project Core group/ Alpha tester, Member, UI Sponsored Programs
- 2015 - 2016      "START myResearch" Steering Committee, Member, UI Sponsored Programs
- 2014 - 2020      IT Advisory Council, Member, UIC CON
- 2012 - 2019      Filemaker Governance Group, Member, UIC CON

2011 -	Facilities Management Team, Member, UIC CON Inventory Coordinator, UIC ORF
2011 - 2014	High Risk Data Oversight Committee, Member, UIC CON
2007 - 2011	College Service Management Team, Chair, UIC CON
2005 - 2009	"To-Be Process" team member, UI eRA implementation / InfoEd proposal tracking and proposal development project, UI Sponsored Programs
2005 - 2010	Research & Awards Committee Chair, Sigma Theta Tau, Alpha Lambda
2004 - 2012	Research & Awards Committee, Sigma Theta Tau, Alpha Lambda
2004 - 2006	Participant, NIH eCommons implementation, UIC OVCR/ORS
2003 -	Sigma Theta Tau International, Alpha Lambda Chapter member
2002 -	Emergency Evacuation Team, Member, UIC CON
2002 - 2011	Grant Management & Fiscal Management Team, Chair, UIC CON
2002 - 2007	College Service Management Team, Member, UIC CON
1986 - 1997	National Association of Neonatal Nurses

## **PUBLICATIONS**

Grattan MP, Nelson MN, White-Traut RC, Gu G, & **Littau S.** (2005). Sex differences in high-risk premature infants' asymmetric movement pattern development. Physical & Occupational Therapy in Pediatrics, 25(4), 5-28.

White-Traut RC, Nelson MN, Sivistri JM, Vasan U, **Littau S**, Meleedy-Rey P, Gu G, & Patel M. (2002). Effect of ATVW Intervention on length of stay, alertness and feeding progression in preterm infants. Developmental Medicine & Child Neurology, 44(2), 91-97.

Nelson MN, Vasan U, White-Traut RC, Silvestri JM, Comiskey E, Meleedy-Rey P, **Littau S**, Gu G, & Patel M. (2001). One-year outcome of ATVW intervention in the neonatal intensive care unit: Effects of severe prematurity and CNS injury. Journal of Child Neurology, 16(7), 493-498.

White-Traut RC, Nelson MN, Silvestri JM, Vasan U, & **Littau S.** (2000) ATVW intervention: Length of stay, behavioral alertness and feeding progression, Pediatric Research, 47, 439A.

White-Traut RC, Studer T, Meleedy-Rey P, Kahn J, & **Littau S.** (2000). Behavioral state and pulse rate correlates in infants prenatally exposed to illicit substances, Pediatric Research, 47, 440A.

Grattan MP, Nelson MN, White-Traut RC, Gu G, & **Littau S.** (1998). Sex differences in asymmetries of high-risk premature infants. Infant Behavior and Development, 21, 439.

Nelson MN, Vasan U, White-Traut RC, Meleedy-Rey P, Patel M, **Littau S**, Grattan MP, Comiskey E, Silvestri JM, Genaze D, Kothe A, & Goodwin D. (1997). Developmental intervention in the NICU for preterm infants with severe CNS injury. Pediatric Research, 41(4), 206A.

## **RESEARCH POSTERS**

"Behavioral State and Pulse Rate Correlates in Infants Prenatally Exposed to Illicit Substances", International Conference on Infant Studies, Brighton UK, July 2000.

"ATVV Intervention for Premature Infants with Central Nervous System Injuries", International Conference on Infant Studies, Brighton UK, July 2000.

"Behavioral State and Pulse Rate Correlates in Infants Prenatally Exposed to Illicit Substances", Head Start's Fifth National Research Conference, Washington DC, June 2000.

"Feeding Responses of Preterm Infants to ATVV Intervention", Head Start's Fifth National Research Conference, Washington DC, June 2000.

"Intervention for Preterm Infants with Central Nervous System Injuries", Head Start's Fifth National Research Conference, Washington DC, June 2000.

"Behavioral State and Pulse Rate Correlates in Infants Prenatally Exposed to Illicit Substances", Society for Pediatric Research, Boston MA, May 2000.

"Feeding Readiness Behaviors and Feeding Efficiency in Response to ATVV Intervention", Society for Pediatric Research, Boston MA, May 2000.

"ATVV Intervention: Length of Stay, Behavioral Alertness and Feeding Progression", Society for Pediatric Research, Boston MA, May 2000.

"Learning Disabilities in the Premature Infant? PVL and Failure to Respond to Intervention", Society for Pediatric Research, Boston MA, May 2000.

"Intervention for Infants with Known & Potential CNS Challenges", State of the Science Congress, Washington, DC, September 1999.

"Developmental Intervention in the NICU for Preterm Infants with Severe CNS Injury", Society for Pediatric Research, Washington, DC, May 1997.

"The Relationship of Sound Levels to Physiologic Events in the Special Care Nursery", The Physical & Developmental Environment of the High-Risk Infant, Tampa, FL, January 1996.

"Relationship of Sound Levels to Apnea, Bradycardia, and Arterial Oxygen Saturation in the Special Care Nursery", National Association of Neonatal Nurses, International Meeting, Seattle, WA, April 1995.

"Relationship of Sound Levels to Apnea, Bradycardia, and Arterial Oxygen Saturation in the Special Care Nursery", The Physical & Developmental Environment of the High Risk Infant, Orlando, FL, January 1995.

## **COMPUTER SKILLS**

Proficient in Microsoft Office Suite, UIC Databases (Banner, InfoEd, Filemaker, etc), and electronic grant administration (NIH eCommons, NIH ASSIST, HRSA Electronic Handbook, ProposalCentral, etc).

*References available upon request*